



## Payment, Dance Activate Membership and Attendance Terms and Conditions

### **Dance Activate Membership:**

Payment of termly fees automatically enrolls pupils as Dance Activate Members.

### **Invoice Registration Form:**

A fully completed Invoice Registration form must be received prior to the start of the new term by the date requested on the new registration form.

### **Payment of Term Fees**

The final due date for receipt of the invoice and fees, is the first Saturday following the start of the new term, as detailed on the invoice. Payment can be made by cash, Internet banking or cheque made payable to Dance Activate. Please do not send cash by post.

Please note that payment received after the final due date will incur a £5 penalty.

Regrettably dishonoured cheques will incur a charge of £18 to cover bank charges and administration costs.

### **Dance Activate Membership & Arts Awards**

Dance Activate members who participate in Arts Awards can attend Arts Awards Advisor sessions free of session charges. Non-Dance Activate members can participate in Arts Awards at a charge of the equivalent termly fees payable for one class taken per week.

### **Cancellation of membership and refunds**

Should a Dance Activate member wish to cancel their membership please advise Graham Fletcher prior to the start of the new term. In the case of a Dance Activate member deciding to withdraw from any classes mid-term this is subject to four weeks notice. Refunds will relate to the amount of fees that have already been paid, and the amount of classes that have been delivered at the time of withdrawal.

### **Deferral of membership**

Should a Dance Activate member wish to defer membership due to extenuating circumstances, Dance Activate will facilitate return at a more suitable time. Fees paid in advance of deferment will be carried over and on return of the member to the programme, the invoice will take into account any fees already paid.

### **Personal Information**

Dance Activate reserves the right to provide any course validation bodies or other authorised bodies with relevant information relating to Dance Activate members on request.

Dance Activate requests permission on each new registration form issued to use member names, photographs or video footage in Dance Activate publications or promotional materials. Please contact Graham Fletcher should you wish to be excluded once your registration form has been submitted.

### **After class collection**

Please would parents ensure that you arrive promptly at class finishing time so that your child/young person is not left standing alone outside of studio buildings when they have been closed. Dance Activate cannot be held responsible for any incident that occurs in this instance. Thank you.

Graham Fletcher Dip RBS (TCPD)  
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